



March 23, 2020

**Herman Miller Manufacturing Impact: State of Michigan “Stay Home. Stay Safe” Order**

Herman Miller, like many companies, has been working hard to safeguard the health of our employees while also staying focused on delivering for you, and all of our clients around the globe. Up until today we had not experienced any significant disruptions to our production capabilities or our supply base as a result of the COVID-19 outbreak.

That changed today, when the State of Michigan issued a state-wide shelter-in-place order effective March 24 – April 13, 2020. With Herman Miller's headquarters and the majority of our manufacturing located in Michigan, this hits close to home. As a result of this directive, we will temporarily close our Michigan-based manufacturing plants and corporate offices for the next three weeks.

While our contingency plans allow us to shift a small percent of our overall production to other plants in the US and around the globe, this shelter-in-place order will impact our ability to meet promised lead times on existing orders. With our dealer partners, we are working through the specifics for each individual client now. Your Customer Care team will be in touch soon to discuss the specifics of your situation.

This is an unprecedented situation and we are grateful for your continued partnership and understanding during these uncertain times. As you know, we have a long history of delivering on our promises. Once we are cleared from our government to do so, I assure you, we will be back at it, working hard to fulfill our commitments to you. Until then, stay safe and take care.

Sincerely,  
Greg Bylsma  
President, Herman Miller North America Contract